



ICOMOS Canada Election Policies 2021

In accordance with the ICOMOS Canada Bylaws, the 2021 General Assembly will elect the following members of the Board by secret ballot for a term of up to three years (2021-2024): a President, and nine Board members. According to Article 19 of ICOMOS Canada's bylaws and Article 6-e of the ICOMOS Statutes, only individual members shall be eligible for office within ICOMOS Canada.

Board members are jointly responsible for the managerial and fiduciary well-being of the organization as well as for guidance and oversight to ensure excellence in the execution of programmes and activities. Between General Assemblies, the Board acts on its behalf, deliberates on all matters necessary to ensure conformity with ICOMOS Canada's mission and implementation of its thematic priorities, as well as financial health and compliance with the legislation applicable to associations.

The Board meets via teleconference around 10 times per year, usually once a month. All Board members are expected to attend these meetings.

Board members may be invited to serve on ICOMOS Canada's various committees.

Candidates for election to the Board or President should bear in mind that the current budgetary restrictions of ICOMOS Canada preclude the provision of any funding to support individual expenses for attending any of the above meetings.

Following verification by the Candidatures Committee, a preliminary list of candidatures shall be published end of June/beginning of July on the ICOMOS Canada website and its newsletter (will be published: the brief résumé, statement of intent and photograph of the candidates).

All nominations must be received no later than 45 days before the election is due to be held, **that is at the latest by June 15th 2021**.

The Nominating Committee, having examined all files nominating candidates for election, shall convey the final list of eligible candidates to the current Board of Directors at least 30 days before the election is due to be held, that is by June 30th 2021. ICOMOS Canada shall make the list of candidates available for inspection at least 14 days before the election is held, that is by July 15th 2021 (will be published: the brief résumé, statement of intent, photograph of the candidates)

A candidate for election to the Board or President may withdraw his or her candidature, or notify a change to the position for which they seek to be elected (subject to complying



with the candidature requirements set out in ICOMOS Canada bylaws), up to 48 hours before the election begins.

Current Board members who can renew their term according to the bylaws must express in writing their wish to extend their term.

Candidatures for Board elections must:

- Be an ICOMOS Canada member in good standing residing in Canada
- Include a brief résumé of the professional career, qualifications and current position of the candidate:
 - a short version for the ICOMOS newsletter (maximum 75 words, in .doc format)
First name, Name (Province/Territory). Most recent position(s) – employment and/or academic (e.g. Director of Heritage Department, University xx). Academic or Professional training (e.g. Architect, University of X). Positions held in ICOMOS (e.g. President of ICOMOS NC or ISC since xxx, ICOMOS Board member from xx to xx)
 - a long version (maximum 250 words, in .doc format) for the ICOMOS web site;
- a statement from the candidate outlining the reasons why they are seeking election, confirming that they will serve and attend Board meetings if elected, and if applicable, self-identifying if they belong to a historically disadvantaged group (maximum 750 words in .doc format); and
- a passport size photographic portrait (in .jpg or .gif format, max. file size 1MB).

Candidatures for the office of President, must include:

- Be an ICOMOS Canada member in good standing residing in Canada
- Include a nominator's letter signed by at least one members of ICOMOS Canada;
- Include a seconding letters from at least two other members of ICOMOS Canada;
- Include a brief résumé of the professional career, including experience in issues related to World Heritage, and current position of the candidate:
 - a short version for the ICOMOS newsletter (maximum 75 words, in .doc format)
First name, Name (Province/Territory). Most recent position(s) – employment and/or academic (e.g. Director of Heritage Department, University xx). Academic or Professional training (e.g. Architect, University of X). Positions held in ICOMOS (e.g. President of ICOMOS NC or ISC since xxx, ICOMOS Board member from xx to xx)



- Include a long version (maximum 250 words, in .doc format) for the ICOMOS Canada web site;
- a statement from the candidate outlining the reasons why he is seeking election, confirming that they will serve and attend Board meetings if elected, and if applicable, self-identifying if they belong to a historically disadvantaged group (maximum 750 words in .doc format); and
- a passport size photographic portrait (in .jpg or .gif format, max. file size 1MB).

In order to help the membership appreciate the candidate's possible contribution to the future Board, the candidate's statement of intent may include elements such as the candidate's:

- vision of the mission of ICOMOS Canada, and its current and future role,
- views on priorities for the next three years relative to ICOMOS Canada's mission,
- proposals on how to achieve his/her vision, including funding,
- interest in contributing to specific activities of ICOMOS Canada,
- personal objectives for ICOMOS Canada's development in the event of him/her being elected.

Profile for the office of the President:

Requirements

- Bilingualism (English and French)
- Expected to volunteer between 15-20 hours per week.
- At least 10 years of experience in the heritage sector and recognized professionally
- Ability to demonstrate track record in building partnerships
- Canadian resident

Nomination files should be submitted in electronic format, with texts in English and/or French.

Nominations should be sent to the Executive Director at
secretariat@canada.icomos.org